Greetings and welcome to MP241 - Mix 1! Here are a few things you should know before class starts.

**Check your Berklee e-mail frequently**
Assignment updates, homework and class announcements may be sent to you via e-mail. It is your responsibility to check your e-mail box frequently, especially in the morning before each class meeting. Keep your email box empty. Mail that is returned to sender because your box is full will not be sent again.

**MP&E Class Site**
This is where you will find common material shared by all MP241 sections. Your instructor will tell you specifically what you are responsible for. This site should not be confused with your Inside Berklee Class Site.

**Inside Berklee Courses Class Site**
https://ol.berklee.edu/login/index.php
Log In to get specific assignments, reading materials, tests and schedules. Ask your instructor for details.

**On-Line Ear Training**
https://learningresources.berklee.edu/reserves/onlineReserve.php?c=62
Log In for weekly Level 2 listening examples. This site is also available from the MP241 Class Site where you can also find the PDF Instructions. By the way, the password is “munson”. Ear training is also given daily on campus in Room M27 at 6:15. You are encouraged to try it at school since the bass frequencies will be reproduced more accurately than at home.
The final ear training exam is given in class during finals week.

**Projects / Lab Time**
Each week there are specific “Mix” assignments, details for which are available on either the MP&E Class Site, your Campus Cruiser Class Site, or directly from your instructor. Each student has 2 hours of “Lab” time every week to accomplish their weekly mix assignment. Lab time begins the second week of classes.

**Final Exam**
This course has a common final exam. All common finals are held during finals week from 6:30pm to 8:30pm. The specific DATE and ROOM, when available, will be posted outside the Studio Office and on-line at the MP&E Class Site.