MP 475

COURSE REQUIREMENTS:

- You are expected to complete all necessary documentation (letters of commitment, project location forms, etc.) and hand in all assignments **on time:**
  (Live to 2-track, Midterm, Final and Alignment assignment)
- The project location forms must be filled out completely and legibly.
  **It is the only reference to the project used and it is required regardless of format** for Live to 2-track, Midterm and Final projects, and should include the following:
  - An EOR (end of reel number) for analog projects.
  - You should also include a full setup that lists microphones and depicts physical placement of the mics/musicians in the room.
  - A session report.
  - A log of actual hours used for all time spent on the project.
  - You must also have an assistant for all sessions (a MP 340 student will be assigned to you for your live to 2 track)

- Live to 2 track and mix projects **must** include a cassette, DAT, or CD and a **location form.** For mixes, it should have the dry tracks and the mix. It is not necessary to have the entire song for the dry tracks. The tapes will be returned to you. You must also include a session report. **Use this header for your reports:**

  - Name:
  - Date:
  - Date of Session:
  - Studio:
  - Assistant:
  - Producer:
  - Title of Song:

For those of you who are doing three song demos (MP461), submit only two of the songs, as they will represent your Midterm and Final projects. You can choose whatever combination you like (two basic tracks, two mixes, track and mix, etc.).

- Final version of resume and cover letter to be handed in with final compilation

- In addition to your graded Midterm and Final projects, you are to compile a master "History Of My Time At Berklee" CD of examples of your engineering work, **with text for each selection describing the reason for its inclusion, your contribution, your observations, what you learned, etc.** It should be minimally mastered in the sense of only adjusting the comparative level of each selection so that the overall level of the CD is consistent.

**The "presentation" is important and should strive towards professional standards.**